ACC TRANSITION

THE HALIM & AIDA DANIEL ACADEMIC AND CLINICAL CENTER



ACC TRANSITION SCOPE ___

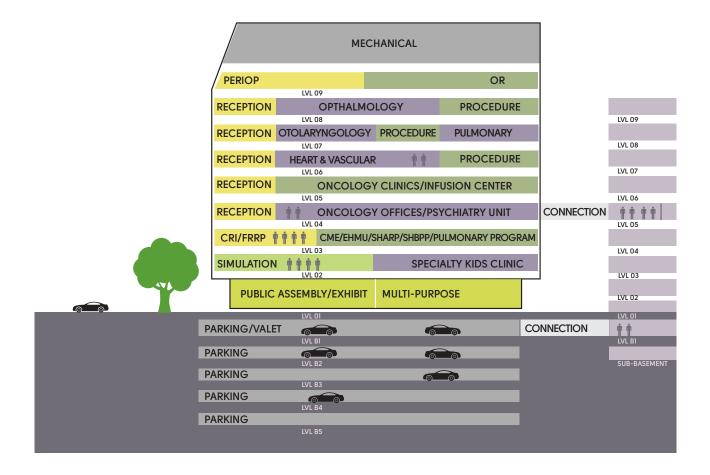
Transition planning includes all activities required to ensure that, on the day of the move, all necessary equipment, furnishings, processes, systems and staff are in place in order for our patient and staff to experience a seamless transition to our new facility. The plan also outlines potential impact of the transition to the existing systems, operations, staff and to the community.

1 ___TRANSITION TEAM

AUBMC TRANSITION PROJECT STRUCTURE



2 ___ACC SERVICES: SERVICES THAT ARE MOVING



3 ___ What's New at ACC?

The ACC will house many new services that are aligned with the healthcare needs of our community and that will cater to more patients from Lebanon and the region. We aim for:

- 1. Patient-centered experience with minimal travel trips within the service delivery and one stop-shop for administrative services.
- 2. Centers of excellence by specialty, which combines procedures, exam rooms and associated clinical services all in a single floor with collaborative space.
- 3. Change of existing physical layout from physicians' clinics to multiple exam rooms.
- 4. Introduction of three operating rooms exclusively for one day surgery.
- 5. Establishment of state-of-the-art simulation lab for medical education.



4 Transition timeline and update

The graph below shows our progress in terms of transition. We are on track and ready to move in Spring 2017. All the tasks of the 2016 first quarter have been successfully completed, and we are currently in the "manage" phase. We are finalizing the selection and negotiation of all equipment and assets with the suppliers, and all requisitions will be released by mid-June. Staffing plan is also complete and advertisements for new recruits will be initiated at the end of the month. IT applications to cater for the new workflow are being developed by our IT staff. Departments involved will soon participate in developing the move in schedule to ensure a smooth transition.

ASSESS

STRATEGIZE

MANAGE Quarter 2 - 2016

- Verify assumptions
- Review current processes
- Identify improvement opportunities
- Align expectations
- Process mapping: propose new patient workflow
- Communicate and discuss changes with stakeholders
- Develop IT plan
- Determine assets' needs room by room
- Develop training plans
- Revise layout designs
- Develop a staffing plan

- Develop IT applications
- Refine/validate business and care delivery models
- Initiate recruitment process
- Select equipment and order assets
- Prepare the move schedule

TRAIN Quarter 3 and 4 - 2016

- Deliver training sessions
- Pilot/test new systems
- Practice new processes where applicable

MOVE

Quarter 1 - 2017

- Move equipment and furniture to ACC
- Clean the facility and ensure building readiness
- Apply final testing of systems
- Conduct actor simulation
- Deliver orientation sessions

ACTIVATE

Quarter 2 - 2017

- Celebrate
- Go live
- Establish a command center
- Monitor until complete settlement

UPCOMING EVENTS

Immersion day: June 8 and 9, 2016

June 8 and 9, 2016 will witness the ACC immersion day. While in construction, structured visits to the ACC will be organized with the endusers. The visits will allow end users to validate key planned processes and answer questions that require presence on site to resolve.

CONTACT INFORMATION

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