

**AMERICAN UNIVERSITY OF BEIRUT MEDICAL CENTER
HUMAN RESOURCES DEPARTMENT**

January 16, 2012

TO : Deans, Directors, Heads of Academic and Administrative Departments
FROM : Human Resources Department - AUBMC
SUBJECT : VACANCY IN THE FOOD SERVICES

Re-advertised

The Food Services has an opening for the position of Pastry Chef in grade 05 at a salary of *LBP 813,957.- per month*. Since this provides an opportunity for PROMOTION from within, kindly circulate this information and/or post it in your area of jurisdiction so that those interested and having the minimum qualifications may apply.

I. Basic Functions:

Prepare and execute pastries, breads, baked goods, desserts. Measure and mix ingredients, such as flour, flavoring, and fruit, to form concoctions. Decorate products with icing designs. Inspect pastry shop, baking equipment, and cleanliness.

II. Minimum Requirements:

- a. Vocational Certificate (BP) as Pastry Chef.
- b. 2 to 3 years of experience in pastry preparation.
- c. Knowledge of international pastry dishes is highly desirable.
- d. Ability to work on shift rotation basis, i.e. from 6:00 AM to 3:00 PM and from 10:00 AM to 7:00 PM.
- e. Good command of Arabic and English (EET score \geq 450 is preferable).

Interested applicants are invited to fill the online application with their CVs attached prior to January 30, 2012 on the following link: <http://www.aubmc.org.lb/hremp/>

For Internal Applicants: In addition to the updated C.V., a letter of intent should be addressed to the Human Resources Department with a copy to the concerned Supervisor(s).

Within the framework of Lebanese Law, the American University of Beirut is an equal opportunity employer.



**Roudaina Haddad Hachem
Human Resources Manager**