

**AMERICAN UNIVERSITY OF BEIRUT MEDICAL CENTER
HUMAN RESOURCES DEPARTMENT**

July 30, 2010

TO : Deans, Directors, Heads of Academic and Administrative Departments
FROM : Human Resources Department - AUBMC
SUBJECT : VACANCY IN THE HOSPITAL PHARMACY

The Hospital Pharmacy has an opening for the position of Assistant Technician *in grade 05 at a salary of LBP 813,957.- per month*. Since this provides an opportunity for PROMOTION from within, kindly circulate this information and/or post it in your area of jurisdiction so that those interested and having the minimum qualifications may apply.

I. Basic Functions:

Perform a variety of pharmacy related duties. Assist Pharmacists in a variety of duties including: preparing prescriptions, dispensing, receiving and counting stocks, and unit dose packaging.

II. Minimum Requirements:

- a. Bacc II Degree.
- b. 2 years of related experience in a similar position is preferred.
- c. Knowledge of Medical Terminology and of trade name drugs is preferred.
- d. Ability to work on shift basis duty (Day/Evening/Night) and during weekends and holidays.
- e. Good organization and communication skills.
- f. Strong command of Arabic and English (IET score \geq 450 is preferable); French is an asset.

Interested applicants are invited to fill the online application with their CVs attached prior to August 13, 2010 on the following link: <http://www.aubmc.org.lb/hremp/>

For Internal Applicants: In addition to the updated C.V., a letter of intent should be addressed to the Human Resources Department with a copy to the concerned Supervisor(s).

Within the framework of Lebanese Law, the American University of Beirut is an equal opportunity employer.



**Dania Baba Wazzan, PhD
Director, Human Resources Department**